

## LETTER OF INSTRUCTION

**EVENT:** Tug-of-War

**RESPONSIBLE UNIT:** Company B

**TIME:** 1000 hrs, 2 October 2004

**LOCATION:** East Side of Football Field

**UNIFORM:** BDEs/APFUs

### **TASK ORGANIZATION:**

- a. Staff Requirements: OIC, NCOIC
- b. Eligible Participants: 2000 lb limit

1. **SITUATION:** To explain the process that will be used to conduct and score the Tug-of War event.

2. **MISSION:** To conduct Tug of War matches and determine 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place winners

3. **EXECUTION:** The Tug of War will be held on the east side of the football field from 1000-1100 hrs. Each unit will have a team of a total weight limit of 2000 lbs. Teams will be required to weigh in prior to the event and weights verified and recorded by event OIC/NCOIC. All participants will be required to wear gloves.

#### **a. Concept of Operations:**

- (1) Round Robin Bracket – 1 pull for each match up.
- (2) Each pull will be timed
- (3) Team with 2 wins - wins.
- (4) Ties are broken by time of pulls.

4. **SERVICE SUPPORT:** The OIC/NCOIC will be responsible for coordinating the following equipment needed to conduct this event. This list is not considered to be all-inclusive but to be used as a guide when rehearsing event.

- Hand Held Radio
- Scales
- Team weigh in sheets
- 1 stopwatch
- Rope
- Marking Tape
- Water/Cups

### **5. COMMAND AND SIGNAL:**

- a. **Command:** Succession of command for this event is OIC, NCOIC.
- b. **Signal:** Hand-held radios will be the primary means of communication. OIC will hand receipt radios from the BN Commo NCO on Friday evening. Frequencies TBD.

**RISK ASSESSMENT:** Event OIC/NCOIC will complete a risk assessment for their event prior to Friday morning and submit to the BN XO during that evening's backbrief. Copy of risk assessment will be available at training site for review by participants while event is being conducted.

**SAFETY BRIEF:** Event OIC/NCOIC will prepare a safety brief covering all risk factors associated with this event. Safety brief will be presented to all participants prior to the 1<sup>st</sup> match starting.